



## Request for additional information

The Data Protection Acts 1988 to 2018 'Data Protection Law', extends a number of existing individual rights which individuals can exercise against controllers, as well as introducing a number of new rights. The focus on individual rights, and on the transparency and accountability principles which underpin Data Protection Law, put individuals and their rights at the heart it.

The purpose of this form is so that we, the bank, can process your request in a more effective and efficient manner.

### Section A – Your details - We may need to contact you to discuss your request

**Full Name:** \_\_\_\_\_

**Postal Address:** \_\_\_\_\_

\_\_\_\_\_

**Phone Number:** \_\_\_\_\_

### Section B – Data Requested

In the box below please provide as much detail as you can relating to your request in order to help us locate the required data quickly, for example if you wish to request specific information relating to a particular account, occurrence or timeframe please outline below.

In accordance with the Data Protection Acts 1988 to 2018, I request that Permanent TSB process my request as outlined below:

**Section C - Declaration of Data Subject**

**Please complete either part 1 or part 2 as appropriate**

(1) I confirm that I am the data subject named in Section A and I am requesting access to my own data that I believe Permanent TSB plc retains on me in accordance with the Data Protection Acts 1988 to 2018.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

(2) I confirm that I am the data subject named in Section A and I am requesting access to my own data that I believe Permanent TSB plc retains on me in accordance with the Data Protection Acts 1988 to 2018. I give permission for the person or organisation named below to act on my behalf in relation to my data access request. I confirm that I want my data to be sent to my nominated representative at the address specified below.

Name of representative:	
Address:	
Phone number:	

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Check List: Have you:**

- |  | Yes                      | No                       |
|--|--------------------------|--------------------------|
| 1. Completed the request form in full? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Signed and dated the request form?  | <input type="checkbox"/> | <input type="checkbox"/> |

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If you have ticked **no** to any questions above we regret to inform you that we cannot process your request. Please return this form to Data Subject Rights, Permanent TSB, 56-59 St Stephens Green, Dublin 2