

**BORROWERS NAME :**

**PROPERTY:**

**ACCOUNT NUMBER :**

**ACCOUNTABLE RECEIPT. FOR RECORDED DELIVERY.**

(1) We undertake to hold the documents of Title in relation to the above property in trust for **permanent tsb plc** when received by us which we undertake to return on demand and in any event within three months. We further undertake to hold the said Documents of Title in trust for permanent tsb plc and not to do any act which would postpone or prejudice the interest of **permanent tsb plc** in the property(ies) to which the said documents relate.

(2) In default I/We undertake to pay to permanent tsb plc on demand the full amount of its claim against the documents and or the property(ies)

**Signed:** \_\_\_\_\_ **Dated:** \_\_\_\_\_

**PRINCIPAL / PARTNER.**

**Address** \_\_\_\_\_

\_\_\_\_\_

**Title Deeds on Accountable Trust Receipt**

To avail of the customers Title Deeds on Accountable Trust Receipt please write directly to our Securities Department Unit 2B, Finches Industrial Park, Longmile Road Dublin 12 and accompany the following items with your initial request:

- Fully completed and signed accountable trust receipt form (available to download from our website [www.permanentsb.ie/legal-information/form-downloads](http://www.permanentsb.ie/legal-information/form-downloads))
- Client(s) authority
- €35 fee electronically transferred to permanent tsb ATR Suspense account (**not required if client(s) are re-mortgaging the same property with permanent tsb and in Deceased Cases**)

## **Accountable Trust Receipt Fees**

The fee for taking up Title Deeds on Accountable Trust Receipt is **€35.00**.

Please electronically transfer the fee of €35.00 to our ATR Suspense Account detailed below:

**BIC: IPBSIE2D**

**IBAN: IE81IPBS99073299131982**

**Account Name: PTSB ATRS**

**Reference No: PLEASE QUOTE THE RELEVANT MORTGAGE ACCOUNT NUMBER**

**\*\*Please ensure the payment reference number is correct as incorrect references may lead to delays in processing your request.\*\***

## **Vacate Options**

**Deeds with Permanent TSB:** On redemption of the mortgage the customer will be issued a 'Vacate' options letter giving them options of having their title deeds sent to a solicitor of their choice or to an address by registered post. A Vacate fee of €35 is applicable in all cases

**Deeds on Accountable Trust Receipt:** In instances where the mortgage(s) has been paid in full and you hold the deeds on Accountable Trust Receipt, you must write directly to the Securities Department Unit 2B, Finches Industrial Park, Longmile Road Dublin 12 requesting the vacate mortgage confirming the fee of €35 has been electronically transferred to permanent tsb Vacates Suspense account.

If you have any questions about the figures above, please phone the Securities Department on 0818818750. All redemption figure requests should be faxed to 01-4501157.